

**SCHIEVELING PLANTATION  
HOMEOWNERS ASSOCIATION**

**FOR YOUR REFERENCE:**

**Charleston Building Permit Information**

A building permit is required for all work involving fences, decks, gazebos, room additions, etc, in the City of Charleston. There are no exemptions per the city.

Hired contractors are required to take out building permits for all work.

Building permits for all projects **done by the homeowner** are obtained at the Zoning and Permit offices, which are located on the 3rd floor at 75 Calhoun Street. If you have questions, contacts are: Rebecca Schlenker Compliance Coordinator of Zoning 724-3755 and Penny Ashby, Zoning Planner 724-7177.

At the Zoning office submit **either** a copy of your original surveyor's plat or an accurate site plan drawn to scale showing all dimensions of the original dwelling and the new addition on the plat. Provide a short description of the project for their review. All distances to property lines are required. On approval, Zoning will stamp the plat or drawing.

Take the stamped paperwork to the Permit Office to obtain the building permit. This is an easy process. At last word there is little or no fee if the cost is under \$1000. This may change at the discretion of the city.

For all projects, both contractor-hired and those done by the homeowner, please provide a copy of the stamped plat or drawing and your project description to the Schieveling Plantation ARB (Billy Hughes) for ARB approval and files prior to start of construction.

Schieveling ARB fees are listed in the Covenants.